



CURRENT STUDENT TRANSCRIPT RELEASE

Students must submit a transcript release for each transcript sent to any school or agency. Parent permission is necessary for students under age 18.

APPLICATION DEADLINE _____

STUDENT'S NAME: _____

NAME OF SCHOOL OR AGENCY: _____

_____ City State

This transcript is for: college application (answer questions below)
(please check one) scholarship (include SAT's or teacher rec's (list below))
 other: _____ (skip questions below)

COUNSELOR

Mrs. Walsh (day students A – K, international students A – P)

Mr. Umphrey (day students L – Z, international students Q – Z)

TRANSCRIPT

I request the John Bapst Counseling Office mail to the institution named at left an official copy of my transcript, containing a list of courses and grades.

Student Signature: _____

Parent Signature: _____
Required if student is under 18 years old

Please answer the following questions:

1. Is this application for:
 Early Decision Early Action Regular Decision

Please complete the following before submitting this form to your counselor:

2. Have you submitted the application for this school?
 Yes No

3. Have you requested teacher recommendations through Naviance?
 Yes No

Who are the teachers recommending you?

1. _____

2. _____

3. _____

Reminder – it is the responsibility of the student to arrange for official test scores to be sent for SAT, ACT, and TOEFL.