



Dear Students and Parents,

Welcome to the 2009 - 2010 school year at John Bapst.

We return this year to a handy, separately published *Student – Parent Handbook*, uniting in this handy format important information and guidelines.

John Bapst is a school of high expectations. We believe passionately in academic excellence. We also believe that academic excellence is attainable by every student at our school.

Equally important are the high expectations we have for our school community. Together we have the opportunity to build the kind of school in which good people, having come together for a common purpose, foster and celebrate one another's successes and contribute to an atmosphere of integrity, achievement, and respect.

The faculty, staff, and I wish all of our students a great year of growth in 2009 - 2010.

Yours truly,

A handwritten signature in black ink that reads "Mel MacKay". The signature is written in a cursive style with a long, sweeping tail on the "y".

Mel MacKay
Head of School

Administrative Office

School Year Hours: 7 a.m. – 3:30 p.m.

Summer Hours: 7 a.m. – 3 p.m.

Mel MacKay, Head of School

Extension 103, mmackay@johnbapst.org

David Armistead, Academic Dean

Extension 111, darmistead@johnbapst.org

Evangeline Hussey, Assistant to the Head of School

Extension 114, ehussey@johnbapst.org

Elizabeth Husson, Administrative Office Secretary

Extension 102, bhusson@johnbapst.org

Kamille Morgan, Director of Testing

Extension 159, kmorgan@johnbapst.org

Terry O'Halloran, Administrative Office Secretary

Extension 101, tohalloran@johnbapst.org

Elizabeth Wood, Dean of Student Affairs

Extension 156, ewood@johnbapst.org

Athletic Department Office

Hours: 7 a.m. – 3 p.m.

Rick Sinclair, Athletic Director

Extension 157, rsinclair@johnbapst.org

Terry O'Halloran, Athletic Department Secretary

Extension 101, tohalloran@johnbapst.org

Development Office

31 Somerset Street

School Year Hours: 8 a.m. – 4 p.m.

Summer Hours: 8 a.m. – 3 p.m.

Lynn Doughty, Director of Development

Extension 116, ldoughty@johnbapst.org

Jennifer Tower, Development Office Assistant

Extension 115, jtower@johnbapst.org

Business Office

31 Somerset Street

Hours: 7 a.m. – 3 p.m.

William Meier, Director of Finance and Operations

Extension 106, *wmeier@johnbapst.org*

Filene Spencer, Financial Assistant

Extension 105, *fspencer@johnbapst.org*

Patti Jenkins, Business Office Assistant

Extension 190, *pjenkins@johnbapst.org*

Tim Allen, Head Custodian

Extension 123, *tallen@johnbapst.org*

Fine Arts Office

School Year Hours: 7:30 a.m. – 2 p.m.

Al McIntyre, Director of Fine Arts

Extension 124, *amcintyre@johnbapst.org*

Carol Robb, Fine Arts Secretary

Extension 112, *crobb@johnbapst.org*

Guidance Office

School Year Hours: 7:30 a.m. – 3:30 p.m.

Summer Hours: 7 a.m. – 3 p.m.

Colleen Grover, Dean of Students, Counselor (A-I)

Extension 108, *cgrover@johnbapst.org*

Mary Devoe-Pratt '72, Counselor (J-Z)

Extension 110, *mdevoepratt@johnbapst.org*

Karen Bender, Guidance Office Manager

Extension 113, *kbender@johnbapst.org*

2009-2010 CALENDAR

AUGUST					SEPTEMBER					OCTOBER					
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	
3	4	5	6	7		1	2	3	4					1	2
10	11	12	13	14	H	8	9	10	11	5	6	7	8	9	
17	18	19	20	21	14	15	16	17	18	H	13	14	15	16	
24	25	26	*27	*28	21	22	23	24	25	19	20	21	22	23	
31					28	29	30					29	30q		
NOVEMBER					DECEMBER					JANUARY					
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	
2	3	4	5	6		1	2	3	4					H	
9	10	H	12	13	7	8	9	10	11	4	5	6	7	8	
16	17	18	19	20	14	15	16	17	18	11	12	13	14	15	
23	24	25	26	27	21	22	23	24	H	H	19	20	21	22q	
30					28	29	30	31	25	26	27	28	29		
FEBRUARY					MARCH					APRIL					
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	
1	2	3	4	5	1	2	3	4	5					1	2q
8	9	10	11	12	8	9	10	11	12	5	6	7	8	9	
H	16	17	18	19	15	16	17	18	*19	12	13	14	15	16	
22	23	24	25	26	22	23	24	25	26	H	20	21	22	23	
					29	30	31					29	30		
MAY					JUNE					LEGEND					
M	T	W	Th	F	M	T	W	Th	F	LEGEND					
3	4	5	6	7		1	2	3	4	H = Holiday					
10	11	12	13	14	7	8	9	10	11q	* = Teacher In-Service					
17	18	19	20	21	*14	*15	16	17	18	q = End of Quarter					
24	25	26	27	28	21	22	23	24	26	_ = No School					
H					28	29	30								

FIRST SEMESTER 2009-2010 DATES TO NOTE

August 11	Fall Sports Meeting (6:30 p.m.)
August 13	Sports Physicals (8 a.m. – Noon)
August 17-20	Music Camp (Noon – 3 p.m.)
August 22	Ramadan Begins
August 27	Teacher In-Service – NO SCHOOL New Student-Parent Orientation (6 p.m.)
August 28	In-Service–NO SCHOOL/Alumni Gathering
August 31	First Day - New Students- FYRST Picnic
September 1	First Day – All Students
September 7	Labor Day – NO SCHOOL
September 8	School Photo Day
September 17	Honors Assembly (1 p.m.) Back to School Night (6:30 p.m.)
September 19*	Rosh Hashanah/Ramadan Ends
September 25	Ninth-grade Field Trip
September 28	Yom Kippur
September 30	Senior Parent Night
October 6	Ninth-grade Parent Night
October 9	Pep Rally
October 10	Homecoming and Tailgating Party
October 12	Columbus Day – NO SCHOOL
October 13 & 14	Testing/PSAT/Early Dismissal/ Parent-Teacher Conferences (12-3 & 3:30-6 p.m.)
October 15	Parent-Teacher Conf. (3-5 p.m.)
October 20	Fall Solo & Ensemble Night
October 30	1 st Quarter Ends
November 6 & 7	Drama Productions
November 11	Veterans' Day – NO SCHOOL
November 20	Swing Dance (Lessons 7-8 p.m./Dance 8-10 p.m.)
November 25 – 27	Thanksgiving Break – NO SCHOOL
December 3	Concert Choir Tour
December 5	Fine Arts Craft Fair
December 11	Holiday Concert Dress Rehearsal
December 13	Holiday Concerts (1 p.m. and 6 p.m.)
Dec. 21-Jan. 1	Holiday Break – NO SCHOOL
January 6	Winter Art Show (6:30-8 p.m.)
January 14 & 15	Exam Review Days
January 18	Martin Luther King, Jr. Day – NO SCHOOL
January 19-22	Semester Exams
January 22	2 nd Quarter Ends

SECOND SEMESTER 2009-2010 DATES TO NOTE

February 2	Step-up Day (8:30 a.m.-1 p.m.) Parent Info Night (6 p.m.)
February 3	Snow Date for Step-up Day/Parent Infor. Night
February 15 - 19	Winter Break – NO SCHOOL
March tba	State Jazz Band Competition
March 2	Civil Rights Day College Night (Junior Parent Night)
March 18	Jr. High Spring Musical
March 19	Policy Review In-Service Day – NO SCHOOL
March 19 & 20	Spring Musical Productions (7 p.m.)
March 30*	Passover
April 2	Good Friday/3 rd Quarter Ends
April 4	Easter
April 13	Spring Solo & Ensemble Night
April 15	Jazz Tour
April 19 - 23	Spring Break – NO SCHOOL
May 1	Mandatory SAT (reg. deadline TBA)
May 3–7	AP Testing
May 8	Prom
May 10-14	AP Testing
May 14	Spring Concert Dress Rehearsal
May 16	Spring Concerts (1 p.m. and 6 p.m.)
May 20	Spring Art Show (6:30 - 8 p.m.)
May 22	8 th Annual Auction (Tentative Date)
May 27-28	Senior Exam Review Days
May 31	Memorial Day – NO SCHOOL
June 1-3	Senior Exams Afternoon Graduation Rehearsals
June 4	Gr. 9 - 11 Exam Review Day Baccalaureate and Class Night (6 p.m.)
June 6	Class of 2010 Graduation (3 p.m.)
June 7	Gr. 9 - 11 Exam Review Day
June 8-11	Gr. 9 – 11 Final Exams
June 11	4 th Quarter Ends
June 14	Teacher In-Service Day - Final Teachers' Meeting
June 15	Teacher In-Service - Final Grades Due

John Bapst 7-Day Rotating Schedule

B Day 1 of 7	A Day 2 of 7	P Day 3 of 7	S Day 4 of 7
Period 1 8:00 to 8:43	Period 2 8:00 to 8:43	Period 3 8:00 to 8:43	Period 4 8:00 to 8:43
Period 2 8:46 to 9:29	Period 3 8:46 to 9:29	Period 4 8:46 to 9:29	Period 1 8:46 to 9:29
Period 3 9:32 to 10:15	Period 4 9:32 to 10:15	Period 1 9:32 to 10:15	Period 2 9:32 to 10:15
Period 4 10:18 to 11:01	Period 1 10:18 to 11:01	Period 2 10:18 to 11:01	Period 3 10:18 to 11:01
Break 11:01 to 11:09	Break 11:01 to 11:09	Break 11:01 to 11:09	Break 11:01 to 11:09
*Early Lunch 11:09 to 11:32	*Early Lunch 11:09 to 11:32	*Early Lunch 11:09 to 11:32	*Early Lunch 11:09 to 11:32
Period 5* 11:35 to 12:18	Period 6* 11:35 to 12:18	Period 7* 11:35 to 12:18	Period 5* 11:35 to 12:18
Period 5** 11:09 to 11:52	Period 6** 11:09 to 11:52	Period 7** 11:09 to 11:52	Period 5** 11:09 to 11:52
Late Lunch** 11:55 to 12:18	Late Lunch** 11:55 to 12:18	Late Lunch** 11:55 to 12:18	Late Lunch** 11:55 to 12:18
Period 6 12:21 to 1:04	Period 7 12:21 to 1:04	Period 5 12:21 to 1:04	Period 6 12:21 to 1:04
Period 7 1:07 to 1:50	Period 5 1:07 to 1:50	Period 6 1:07 to 1:50	Period 7 1:07 to 1:50

John Bapst Rotating Schedule (continued)

T Day 5 of 7	Purple Day 6 of 7	White Day 7 of 7
Period 1 8:00 to 8:43	Period 1 8:00-9:15	Period 6 8:30-9:45
Period 2 8:46 to 9:29		
Period 3 9:32 to 10:15	Period 4 9:20-10:35	Assembly 9:50-10:35
Period 4 10:18 to 11:01		
Break 11:01 to 11:09	Lunch 10:40-11:10	Lunch 10:40-11:10
*Early Lunch 11:09 to 11:32		
Period 6* 11:35 to 12:18	Period 2 11:15-12:30	Period 7 11:15-12:30
Period 6** 11:09 to 11:52		
Late Lunch** 11:55 to 12:18	Period 3 12:35-1:50	Period 5 12:35-1:50
Period 7 12:21 to 1:04		
Period 5 1:07 to 1:50		

2009-10 ROTATION SCHEDULE (*Days with special schedules)

Date	Day	Rotation	Date	Day	Rotation
8/31	Mon	FYRST Day*	10/13	Tue	Conferences*
9/1	Tue	B	10/14	Wed	Conferences*
9/2	Wed	A	10/15	Thu	B
9/3	Thu	P	10/16	Fri	A
9/4	Fri	S	10/19	Mon	P
9/7	Labor Day		10/20	Tue	S
9/8	Tue	T	10/21	Wed	T
9/9	Wed.	Purple	10/22	Thu	Purple
9/10	Thu	White	10/23	Fri	White
9/11	Fri	B	10/26	Mon	B
9/14	Mon	A	10/27	Tue	A
9/15	Tue	P	10/28	Wed.	P
9/16	Wed	S	10/29	Thu	S
9/17	Thu	T	10/30	Fri	T
9/18	Fri	Purple	11/2	Mon	Purple
9/21	Mon	White	11/3	Tue	White
9/22	Tue	B	11/4	Wed	B
9/23	Wed	A	11/5	Thu	A
9/24	Thu	P	11/6	Fri	P
9/25	Fri	S	11/9	Mon	S
9/28	Mon	T	11/10	Tue	T
9/29	Tue	Purple	11/11	Veterans Day	
9/30	Wed	White	11/12	Thu	Purple
10/1	Thu	B	11/13	Fri	White
10/2	Fri	A	11/16	Mon	B
10/5	Mon	P	11/17	Tue	A
10/6	Tue	S	11/18	Wed	P
10/7	Wed	T	11/19	Thu	S
10/8	Thu	Purple	11/20	Fri	T
10/9	Fri	White	11/23	Mon	Purple
10/12	Columbus Day		11/24	Tue	White

2009-10 ROTATION SCHEDULE (*Days with special schedules)

Date	Day	Rotation	Date	Day	Rotation
11/25		Thanksgiving	1/21	Thu	Midterms*
11/26		Thanksgiving	1/22	Fri	Midterms*
11/27		Thanksgiving	1/25	Mon	B
11/30	Mon	B	1/26	Tue	A
12/1	Tue	A	1/27	Wed	P
12/2	Wed	P	1/28	Thu	S
12/3	Thu	S	1/29	Fri	T
12/4	Fri	T	2/1	Mon	Purple
12/7	Mon	Purple	2/2	Tue	White
12/8	Tue	White	2/3	Wed	B
12/9	Wed	B	2/4	Thu	A
12/10	Thu	A	2/5	Fri	P
12/11	Fri	Concert*	2/8	Mon	S
12/14	Mon	P	2/9	Tue	T
12/15	Tue	S	2/10	Wed	Purple
12/16	Wed	T	2/11	Thu	White
12/17	Thu	Purple	2/12	Fri	B
12/18	Fri	White	2/22	Mon	A
1/4	Mon	B	2/23	Tue	P
1/5	Tue	A	2/24	Wed	S
1/6	Wed	P	2/25	Thu	T
1/7	Thu	S	2/26	Fri	Purple
1/8	Fri	T	3/1	Mon	White
1/11	Mon	Purple	3/2	Tue	B
1/12	Tue	White	3/3	Wed	A
1/13	Wed	B	3/4	Thu	P
1/14	Thu	A	3/5	Fri	S
1/15	Fri	P	3/8	Mon	T
1/18	Martin Luther King, Jr. Day		3/9	Tue	Purple
1/19	Tue	Midterms*	3/10	Wed	White
1/20	Wed	Midterms*	3/11	Thu	B

2009-10 ROTATION SCHEDULE (*Days with special schedules)

Date	Day	Rotation	Date	Day	Rotation
3/12	Fri	A	5/3	Mon	Purple
3/15	Mon	P	5/4	Tue	White
3/16	Tue	S	5/5	Wed	B
3/17	Wed	T	5/6	Thu	A
3/18	Thu	Purple	5/7	Fri	P
3/19	In-service Day		5/10	Mon	S
3/22	Mon	White	5/11	Tue	T
3/23	Tue	B	5/12	Wed	Purple
3/24	Wed	A	5/13	Thu	White
3/25	Thu	P	5/14	Fri	Concert*
3/26	Fri	S	5/17	Mon	B
3/29	Mon	T	5/18	Tue	A
3/30	Tue	Purple	5/19	Wed	P
3/31	Wed	White	5/20	Thu	S
4/1	Thu	B	5/21	Fri	T
4/2	Fri	A	5/24	Mon	Purple
4/5	Mon	P	5/25	Tue	White
4/6	Tue	S	5/26	Wed	B
4/7	Wed	T	5/27	Thu	A
4/8	Thu	Purple	5/28	Fri	P
4/9	Fri	White	5/31	Memorial Day	
4/12	Mon	B	6/1	Tue	Senior Finals*
4/13	Tue	A	6/2	Wed	Senior Finals*
4/14	Wed	P	6/3	Thu	Senior Finals*
4/15	Thu	S	6/4	Fri	S
4/16	Fri	T	6/7	Mon	T
4/26	Mon	B	6/8	Tue	Gr. 9-11 Finals *
4/27	Tue	A	6/9	Wed	Gr. 9-11 Finals *
4/28	Wed	P	6/10	Thu	Gr. 9-11 Finals *
4/29	Thu	S	6/11	Fri	Gr. 9-11 Finals *
4/30	Fri	T			

